

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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16 September 2021

Dear Councillor

You are hereby summoned to attend a Parish Council Meeting to be held at Newburgh School, Back Lane on Wednesday 22 September commencing at 7pm.

Yours sincerely



Sandra Jones
Clerk of the Council

Members of the public are welcome to attend the meeting, however, if you feel unwell please stay at home and contact the Clerk with any issues you wish to raise at the meeting. There is no necessity to wear a mask, but please wear one if you feel more comfortable.

AGENDA

1. To receive apologies for absence.
2. Councillors to declare an interest in subjects for discussion.
3. To approve minutes of the Extraordinary Parish Council Meeting held on 8 September 2021.
4. Issues raised by members of the public (total time 15 minutes).
5. Planning:
 - a) Applications to be considered:

2021/0991/FUL- Variation of Condition No 1 of Planning Permission 2020/0439/FUL to allow the premises to operate later opening hours and in order to cater for functions at the weekends and to diversify the business. To extend operating hours to Sunday 08:00 - 21:00; Monday to Thursday 08:00 - 22:00; Friday to Saturday 08:00 - 00:00 at Eden Tearoom and Galleries, Course Lane.

2021/0845/FUL – Proposed overflow parking area and additional outdoor seating area at Apple Cast, Cobbs Brow Lane.

2021/1052/LBC - Listed Building Consent - Remove/demolish 2 existing metal sheds, and erection of replacement timber garden shed at Doe House, Tabby's Nook.

2021/1054/FUL - Front and rear dormer house extensions, including first floor balconies, wall cladding, new chimneys and internal alterations at Green Acre, Back Lane.
6. To consider the following work plan items:
 - a) To receive a verbal update regarding from the Road Investigation Working Group and agree any actions.
 - b) To receive a verbal update on flooding issues in the village and agree any actions.
 - c) To review maintenance of village assets and agree any necessary actions.
 - d) To consider Christmas arrangements including the quote from P&R Electrical regarding additional star for the Christmas tree.
 - e) To consider a request to purchase litter picking equipment for community litter pick days and agree any actions.
7. To consider review of the Newburgh Parish Council website including the Accessibility Statement and agree any actions.
8. To consider attendance at the Mayor of West Lancashire Civic Sunday Service on 3 October.
9. To consider attendance at the Lancashire Association of Local Councils (LALC) Annual General Meeting to be held on Saturday 20 November 2021 by Zoom and any agreed actions.
10. Finance
 - a) To approve Accounts for Payment for September 2021, Schedule attached.
11. Date and Time of next meeting - 27 October at 7pm.

Attachments:

3. Minutes of Extraordinary Parish Council meeting on 8 September 2021
- 10a. Schedule of Accounts for Payment – September 2021

Schedule of Accounts for Payment – September 2021

1&1 - website charges	£	11.99	*Direct Debit
NEST Pension Scheme	£	70.00	* Direct Debit
HMRC – NI payment	£	60.65	
Mrs S Jones – September salary and expenses	£	943.14	
SLCC Enterprises Ltd – National Conference webinar fees	£	120.00	
Weightmans – fees	£	120.00	
Yates Playgrounds Ltd – play area equipment maintenance	£	<u>72.00</u>	
TOTAL	£	<u>1,397.78</u>	