

**NEWBURGH PARISH COUNCIL**  
**Sandra Jones, Clerk to the Council**  
**10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY**  
**e-mail: [clerk@newburghlancs.co.uk](mailto:clerk@newburghlancs.co.uk)**  
**website: [www.newburghlancs.co.uk](http://www.newburghlancs.co.uk)**

22 July 2021

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held by Zoom on Wednesday 28 July commencing at 7pm.

Yours sincerely



Sandra Jones  
Clerk of the Council

Members of the public are welcome to join the Zoom meeting and are requested to contact the Clerk for the joining details no later than 5pm on Tuesday 27 July 2021. The Remote Meeting Protocols are included below as part of the agenda.

**AGENDA**

1. To receive apologies for absence
2. Councillors to declare an interest in subjects for discussion
3. To approve minutes of the Parish Council Meeting held on 23 June 2021
4. Issues raised by members of the public (total time 15 minutes)
5. Planning:
  - a) Applications to be considered:

2021/0737/FUL - Single storey rear and side extension to existing dwelling at Dunstonia, 52 Course Lane  
2021/0798/PIP - Application for permission in Principle - Proposed demolition of existing bungalow dwelling house and replacement with up to three no. dwelling houses at 39 Cobbs Brow Lane.  
2020/0688/FUL - Change of use of Lowes Farm Barn to create 4 bed dwelling and 2no. 2 bed apartments. Erect an agricultural storage building on an existing concrete slab at the Barn, Lowes Farm, Lowes Lane.
  - b) To review the current status of any planning applications in relation to the Eden Tea Room and Galleries site. Agree any actions required.
6. To consider the following work plan items:
  - a) To receive a verbal update regarding from the Road Investigation Working Group and agree any actions
  - b) To receive a verbal update on flooding issues in the village and agree any actions.
  - c) To consider arrangements for Christmas 2021 and agree any necessary actions
7. To consider whether to opt in to the Lancashire County Council Footpath Delegation Scheme for 2021-22 for a payment of £500 and agree any actions.
8. To consider request from the Shadow Secretary of State for Communities and Local Government to pass a motion to support the right of local communities to object to individual planning applications in their own neighbourhood if the area is zoned for growth or renewal under the proposed new planning reforms.
9. Finance
  - a) To approve Accounts for Payment for July 2021, Schedule attached.
  - b) To note Income Received April 2021 – June 2021
  - c) To note Budget/Expenditure Statement year to date 30 June 2021
  - d) To note Bank Reconciliation Statement year to date 30 June 2021

**10. Exclusion of Press and Public**

**Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Local Government Act 1972 ss 100A (2), it is proposed that, because of the confidential nature of the business to be transacted, the press and public are excluded from the forthcoming items of business.**

Enclosures:

3. Minutes of Parish Council meeting on 23 June 2021

## Remote Meeting Protocols

Please note the following procedures to ensure the smooth running of the meeting:

- The meeting will be recorded
- Members of the public will be muted and will only be able to speak during the public discussion section of the meeting. If you wish to speak during this section please raise a hand, when the Chairman invites the member of the public to speak he/she will be unmuted. Before speaking, the member of the public should state their name. Each member of the public will be able to speak for a limit of three minutes.
- Members will be muted; to speak please raise a hand; when the Chairman invites him/her to speak they will be unmuted
- To vote, members should raise their hand as appropriate

## Schedule of Accounts for Payment – July 2021

1&1 - website charges	£ 11.99 Direct Debit
Nest Pension Scheme	£ 49.17 Direct Debit
Information Commissioners Office – data subscription	£ 35.00 Direct Debit
Mrs S Jones – July salary and expenses	£ 693.92
Inspire Graphic Design Ltd – printing of pamphlets	£ 190.00
Mr J Horrobin – hedge and play area maintenance	<u>£ 177.00</u>
<b>TOTAL</b>	<b><u>£ 1,157.08</u></b>

## Income Received April 2021 – June 2021

16/4/2021	1 <sup>st</sup> part of WLBC Precept	£8,422.00
21/5/2021	1 <sup>st</sup> part of WLBC Concurrent Grant	£ 452.50
14/6/2021	Interest	<u>£ 14.61</u>
	<b>Total</b>	<b><u>£8,889.11</u></b>

<b>Newburgh Parish Council</b>				
<b>Budget/Expenditure Statement</b>		<b>2021/22</b>		
<b>Detail</b>	<b>Budget £</b>	<b>June Expenditure £</b>	<b>Underspend/ (Overspend) £</b>	
Clerk's Salary	8240	2023	6217	
Clerks Pension	605	98	507	
Clerk's Expenses	200	46	154	
General Admin	250	641	-391	
Postage	100	11	89	
Members travel costs	20	0	20	
School Hire	150	0	150	
Training inc Quality Registration	200	0	200	
Audit	60	50	10	
Website Management	250	35	215	
Uncontested Election Costs	0	0	0	
	<b>10075</b>	<b>2904</b>	<b>7171</b>	
Village Maint & Repair	627	0	627	
Bluebell Wood and field	1500	0	1500	
Play Area Maintenance	300	0	300	
Insurance	530	517	13	
Associations				
Local council Review	21	17	4	
LAPTAC Subscription	226	217	9	
Hon Sec Honorarium	17	13	4	
Society Local Council Clerks	150	0	150	
CPRE	40	0	40	
WL Heritage Association	5	0	5	
	<b>459</b>	<b>247</b>	<b>212</b>	
Activities				
Newsletter	250	0	250	
Maintenance of SPID	1664	0	1664	
Christmas Celebrations	800	0	800	
	<b>2714</b>	<b>0</b>	<b>2714</b>	
S137 Expenditure				
Best Kept Village Competition	30	0	30	
Civic Service	50	0	50	
Donations	200	50	150	
Maintenance of the Dell	75	0	75	
	<b>355</b>	<b>50</b>	<b>230</b>	
<b>TOTAL</b>	<b>16560</b>	<b>3717</b>	<b>12843</b>	
<b>Concurrent Grant</b>				
Village Cleaning & Maintenance	905	239	666	
	<b>905</b>	<b>239</b>	<b>666</b>	
<b>Reserves</b>				
Community Infrastructure Levy Grant	1522	0	1522	
Bluebell Wood	5000	0	5000	
General Reserve	6345	0	6345	
Footpath Reserve	895	0	895	

