

**NEWBURGH PARISH COUNCIL**  
**Sandra Jones, Clerk to the Council**  
**10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY**  
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16 June 2021

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held by Zoom on Wednesday 23 June 2021 commencing at 7pm.

Yours sincerely



Sandra Jones  
Clerk of the Council

Members of the public are welcome to join the Zoom meeting and are requested to contact the Clerk for the joining details no later than 5pm on Tuesday 22 June 2021. The Remote Meeting Protocols are included below as part of the agenda.

### AGENDA

1. To receive apologies for absence
2. Councillors to declare an interest in subjects for discussion
3. To approve minutes of the Parish Council Meeting held on 26 May 2021
4. Issues raised by members of the public (total time 15 minutes)
5. Planning:
  - a) Applications to be considered:  
2021/0593/FUL - Proposed single two storey four bedroom detached dwelling house at Ivy Cottage Farm, Back Lane, Newburgh.
  - b) To review the current status of any planning applications in relation to the Eden Tea Room and Galleries site. Agree any actions required.
6. To consider the following work plan items:
  - a) To receive a verbal update from the Road Investigation Working Group and agree any actions.
  - b) To receive a verbal update on flooding issues in the village and agree any actions.
7. To receive a verbal update on distribution of the Annual Report and pamphlet regarding the Wood and Field and agree any actions.
8. To consider whether to respond to the Local Government Boundary Commission consultation regarding ward boundary changes to West Lancashire, which proposes to reduce the number of Borough Councillors from 54 to 45.
9. Finance
  - a) To approve Accounts for Payment for June 2021

Enclosures:

3. Minutes of Parish Council meeting on 26 May 2021

### Remote Meeting Protocols

Please note the following procedures to ensure the smooth running of the meeting:

- The meeting will be recorded
- Members of the public will be muted and will only be able to speak during the public discussion section of the meeting. If you wish to speak during this section please raise a hand, when the Chairman invites the member of the public to speak he/she will be unmuted. Before speaking, the member of the public should state their name. Each member of the public will be able to speak for a limit of three minutes.
- Members will be muted; to speak please raise a hand; when the Chairman invites him/her to speak they will be unmuted
- To vote, members should raise their hand as appropriate

## Schedule of Accounts for Payment – June 2021

1&1 - website charges	£ 11.99	Direct Debit
Nest Pension Scheme	£ 49.17	Direct Debit
Mrs S Jones – June salary and expenses	£ 694.12	
Mr C Moore – Field and Wood booklet expenses	£ 41.98	
Mr J Horrobin – play area maintenance	£ 22.00	
AMK Signs – signs for wood and field	£ 54.00	
RM Services – grounds maintenance	<u>£ 120.00</u>	
TOTAL	<u>£ 993.26</u>	