

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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18 February 2021

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held by remote communication Zoom on Wednesday 24 February 2021 commencing at 7pm.

Yours sincerely



Sandra Jones
Clerk of the Council

Members of the public are welcome to join the Zoom meeting and are requested to contact the Clerk for the joining details no later than 5pm on Tuesday 23 February 2021. The Remote Meeting Protocols are included below as part of the agenda.

AGENDA

1. To receive apologies for absence.
2. Councillors to declare an interest in subjects for discussion.
3. To approve minutes of the Parish Council Meeting held on 27 January 2021.
4. Issues raised by members of the public (Total time 15 minutes).
5. Planning:
 - a) Applications to be considered:

2021/0099/FUL: Replacement of front dormer, enlargement of rear dormer; along with the demolition of rear conservatory and the erection of rear veranda at 21 Clovelly Drive, Newburgh.

2021/0106/FUL: Variation of Condition Nos. 2 and 3 imposed on planning permission 2019/0670/FUL to vary the approved plans to refer to drawing number 17.1039 P (00) 304 entrance gates as built at Hughes Mushroom Farm, Course Lane, Newburgh.
 - b) To review the current status of any planning applications in relation to the Eden Tea Room and Galleries including: the appeal made to the Planning Inspectorate in relation to planning permission 2020/0439/FUL relating to the extended opening hours and the 12month trial period (Appeal reference APP/P2365/W/20/3265936). Any comments have to be made to the Planning Inspectorate by 10 March 2021. Agree any actions required.
6. To consider the following work plan items:
 - a) To receive an update regarding recent flooding incidents in the village and agree any actions.
 - b) To consider the issue of dog fouling in the village and agree any actions.
 - c) To consider whether to enter the Best Kept Village Competition for 2021 if it takes place in some format and agree any actions.
7. To review the Accessibility Statement in relation to the issue of images on the website and agree any actions.
8. Finance
 - a) To approve Accounts for Payment for February 2021, Schedule attached.
 - b).To consider upgrading the Parish Council email account and agree any actions
 - c) To approve the appointment of Michelle Mulcahy as the Internal Auditor for 2021/22 for a fee of £50 and agree any actions

Enclosures:

3. Minutes of Parish Council meeting on 27 January 2021.
- 8a. Schedule of Accounts for Payment – February 2021.

Remote Meeting Protocols

Please note the following procedures to ensure the smooth running of the meeting:

- The meeting will be recorded
- Members of the public will be muted and will only be able to speak during the public discussion section of the meeting. If you wish to speak during this section please raise a hand, when the Chairman invites the member of the public to speak he/she will be unmuted. Before speaking, the member of the public should state their name. Each member of the public will be able to speak for a limit of three minutes.
- Members will be muted; to speak please raise a hand; when the Chairman invites him/her to speak they will be unmuted
- To vote, members should raise their hand as appropriate

Schedule of Accounts for Payment – February 2021

1&1 - website charges	£ 5.99 *Direct Debit
Nest Pension Scheme	£ 49.17* Direct Debit
Mrs S Jones – February salary and expenses	£ 846.92
Newburgh Christ Church – donation towards maintenance of the Dell	<u>£ 75.00 (S137 exp)</u>
TOTAL	<u>£ 977.08</u>