

MINUTES of the Parish Council Meeting held on Wednesday 9 December 2020 commencing at 7pm.
The meeting was held by Zoom.

PRESENT: Cllrs Citarella (Chair), Moore, Atty, Turner, O'Keefe, Roughneen and Clerk Sandra Jones.

Borough Cllr Pope also attended the meeting.

107/20

TO RECEIVE APOLOGIES

Apologies were received from Cllr Baker and Cllr Casey.

108/20

COUNCILLORS TO DECLARE AN INTEREST IN ISSUES FOR DISCUSSION

Cllr Citarella and Cllr O'Keefe declared a pecuniary interest in the items relating to Eden Tea Rooms.

Cllr Atty declared a personal interest in the item relating to Parbold Hill and Quarry.

109/20

TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25 NOVEMBER 2020

It was resolved that the minutes of the Parish Council meeting held on 25 November 2020 should be approved and signed by the Chair.

110/20

ISSUES RAISED BY MEMBERS OF THE PUBLIC

Borough Cllr Pope confirmed that the planning application 2020/0808/ADV had been approved by the planning officer in relation to advertising signs at Eden Tea Rooms. The other outstanding planning applications for Eden Tea Rooms have been referred to the West Lancashire Borough Council Planning Committee, but there are no timescales yet regarding which meeting these are likely to be considered. Further amendments are expected for these planning applications at some point.

Borough Cllr Pope also mentioned the recent artisan/maker market held at Eden Tea Rooms on 5 December. It was very well attended, however, this caused serious parking problems including cars parked down Sandy Lane causing tailbacks to the mini roundabout on Course Lane and other cars parking across the road on Course Lane in the lay by and the access road to the new housing development. It was also noted that there appeared to be issues with social distancing due to the number of people attending the event.

111/20

PLANNING

a) Applications to be considered:

There were no applications considered at this meeting.

b) To consider the latest position regarding the following outstanding planning applications relating to Eden Tea Rooms and agree any necessary actions:

As Borough Cllr Pope had already given an update on the latest position regarding outstanding Eden Tea Room applications during the public discussion item, it was felt that there was very little to add. However, Councillors were asked to monitor the situation regarding the recent artisan market and any future events in order to note any issues which occur. This was felt necessary as the issues may have an impact on any possible future comments regarding both the outstanding planning applications and the planning permissions already granted.

Cllr Atty was put into the waiting room at this point.

c) LCC/2019/0028 - County Matter - Proposed land restoration at former Parbold Quarry on Parbold Hill.

To consider a request from the Stop Parbold Landfill group to support their possible bid for a Judicial Review following Lancashire County Council decision to approve the application.

An update was received regarding the latest position for the recently approved planning application for proposed land restoration at the former Parbold Quarry. Due to a number of conditions being approved at the Development Control Committee on 21 October, which related to S106 agreements and traffic issues, the decision notice had not yet been issued. Once the decision notice has been issued, any interested parties have six weeks to lodge a claim for a judicial review of the decision to approve the application. The Stop Parbold Landfill group are currently seeking legal advice and will make a decision once all the details are known.

It was resolved to support the Stop Parbold Landfill group with a donation of £100 to contribute towards legal expenses. In addition, it was resolved that a leaflet would be printed and circulated around the village to keep residents informed of the situation.

Cllr Atty was admitted back into the meeting at this point.

1112/20

WORKPLAN

a) To receive an update from the Work Plan Priming Group and agree any actions required regarding the Parish Work Plan for 2021.

The Work Plan Priming Group had met and the suggested Work Plan for 2021 had been circulated to all Councillors prior to the meeting. Following discussion, it was resolved to approve the proposed Work Plan for 2021. The main priorities for the year are Bluebell Wood, flooding issues, road issues, village communication and village maintenance including footpaths.

b) To receive an update on the website content review and agree any actions

It was confirmed that the website had been updated as requested at the November Parish Council meeting. However, now that the new website is fully installed and differs to the previous version, a review needs to take place early in the new year to agree a fair split of the monitoring of the various sections. The Accessibility Statement also needs to be reviewed early in the new year as there is still some work required to make certain areas of the website more accessible.

113/20

FINANCE

a) To agree Accounts for Payment for December 2020, Schedule attached.

The Accounts Schedule for December 2020 was approved for payment. Payments will be made electronically wherever possible.

b) To receive an update on the results of the Internal Check of the Parish Council accounts and agree any actions as appropriate

It was confirmed that the Clerk and Cllr Turner had carried out an Internal Check of the Parish Council accounts by Zoom as per the agreed policy. Cllr Turner confirmed that all the records checked were found to be in order and no issues were found. The relevant paperwork has been signed by both the Clerk and Cllr Turner and will be kept on file for the internal audit.

c) To agree the date of the Finance Committee meeting due to be held in January 2021 by Zoom

Councillors were asked to confirm their availability for a Finance Committee meeting to take place week commencing 18 January 2021 to the Clerk.

114/20

TO NOTE THE DATE AND TIME OF NEXT MEETING

The date of the next scheduled Parish Council meeting is 27 January 2021.

The meeting finished at 7.25pm

Schedule of Accounts for Payment – December 2020

Ref No	Payee	Amount
n/a	1&1 - website charges	£ 5.99* Direct Debit
n/a	NEST Pension Scheme	£ 49.17* Direct Debit
101220	Mrs S Jones – October salary and expenses	£ 681.92
101220	Yates Playgrounds Ltd – play areas repairs	£ 72.00
101220	P&R Electrical Contractors Ltd– Christmas tree lights and decoration	£ 878.40
101220	Lancashire County Council – school hire Feb 2020	£ 27.00
101220	Newburgh School – contribution towards tree maintenance	<u>£ 400.00</u>
TOTAL		<u>£ 2,114.48</u>