

MINUTES of the Parish Council Agenda Meeting held on Wednesday 24 June 2020 commencing at 7pm.

PRESENT: Due to the ongoing Corona virus situation, all public meetings have been cancelled until further notice. In order to make decisions regarding the items on the agenda, information was sent to Councillors by email for information and their views were represented when the decisions were made. Residents were informed that the public meeting could not be held but the agenda was published on the Parish Council Facebook page, website and the village noticeboard and asked to make any views known to the Clerk.

052/20

COUNCILLORS TO DECLARE AN INTEREST IN ISSUES FOR DISCUSSION

Cllr Citarella and Cllr O'Keefe both declared a pecuniary interest in the planning application 2020/0439/FUL Eden Tea Rooms

Cllr Atty declared a personal interest in the planning applications relating to Newlyn

Councillors declaring an interest in any items on the agenda took no part in the consideration or agreement of the final response for that particular item.

053/20

ISSUES RAISED BY MEMBERS OF THE PUBLIC

The Parish Council had been contacted by 25 residents regarding the planning application for Eden Tea Rooms. A number of concerns were raised regarding the possible extension of opening hours including:

- The additional noise and lights from the site will affect the amenity of residents living nearby if the extended opening hours until 11pm Sunday to Thursday and 1am Friday and Saturday are approved
- The additional traffic generated by the increased opening hours causing more problems on an already busy road, especially as the parking provision may be insufficient for pre booked events resulting in cars parking at the side of the road and in the lay by roads close to the site
- The impact on local wildlife
- Why do a Tea Room and Gallery require an alcohol licence
- The perceived lack of local consultation regarding the process to grant the alcohol licence
- The amended possible use of the site as a late night bar and music venue is unsuitable for the village location which is in the Green belt and close to a conservation area

054/20

PLANNING

a) Applications to be considered:

2020/00214/FUL- Proposed new 1.5 storey dwelling and detached garage. Alterations and extensions to existing dwelling and associated external works at Newlyn, Course Lane. To confirm decision of the West Lancashire Borough Council Planning Committee meeting

The Parish Council submitted the following comment:

Newburgh Parish Council wishes to make the following comments in regard to this application:

1. We welcome the reduction in the number of houses proposed from three to two which is in accordance with the pre-application advice received and helps to retain neighbour amenity.
2. We note the comments made by a number of respondents referring to the difficulty, due to the current situation, in accessing planning documents when there is no alternative to the internet.
3. We reiterate the comment made in our response to the original application concerning the capability of the access road to handle domestic and utility traffic to and from an already congested road close to a roundabout.

It was also confirmed that the West Lancashire Borough Council Planning Committee agreed to grant approval with conditions for the application at its meeting on 18 June.

2020/0439/FUL - Variation of condition no. 7 imposed on planning permission 2016/1151/FUL to allow the premises to operate later opening hours and in order to cater for functions at weekends to diversify the business. To extend operating hours to 08:00 - 23:00 (01:00 on Friday and Saturday for pre-booked functions) at Eden Tearoom and Galleries, Course Lane, Newburgh, Wigan, Lancashire, WN8 7UB

It was agreed to submit the following comment:

Newburgh Parish Council has reviewed planning application 2020/0439/FUL on the variation of opening hours at Eden Tearooms. Our understanding is that the centre will be: a venue for art to flourish; a tearoom and lounge for relaxation during the day; an activity centre where new skills such as pottery can be learned; a social venue for events such as cheese and wine tasting; a venue for makers markets; and a venue for occasional weekend events. An alcohol licence has already been granted for the hours of 08.00 and 23.00 Mon – Thurs and Sunday and 08.00 - 01.00 on Friday and Saturday. We note the strict conditions applying to the licence.

Newburgh Parish Council supports the purpose of the centre and believes it will be an important asset for the village. We recognise however the objections from residents on the potential impact on neighbour amenity – light emissions, noise and parking - from the late opening hours (particularly the 01.00 closing time at weekends) and recommend that:

1) the controls to protect neighbour amenity are thoroughly reviewed by West Lancashire Borough Council against planning regulations and any appropriate conditions are applied to any planning consent

2) the late opening hours are reconsidered and adapted to be consistent with both the aims of the Tea Room and neighbour amenity.

The alcohol licence contains conditions and any planning permission should adopt the same stringent conditions and be effectively monitored. Taking all the above into account Newburgh Parish Council objects to the 1am extension to the weekend opening hours.

b) Notice of Appeal

2019/0935/FUL - Demolition of existing dwelling, erection of 3 No. detached dwellings and associated external works at Newlyn, Course Lane. This planning application has been submitted on appeal to the Planning Inspectorate. Councillors are asked to consider any further comments which have to be submitted before 10 July 2020.

It was agreed not to provide any further comments to the Planning Inspectorate regarding this application.

055/20

TO RECEIVE AN UPDATE REGARDING THE BLUEBELL WOOD AND FIELD TRANSFER FROM THE APPLETON FAMILY AND AGREE ANY ACTIONS REQUIRED

Initial work has been carried out in the wood to make the site safe and the field has been mowed. Further works still need to take place and the transfer of ownership has been notified to the Land Registry, but confirmation from the Land Registry that the transfer has been noted is still outstanding. A resident had contacted the Parish Council to suggest that the site should be named Appleton Wood and Field. The Parish Council is considering the suggestion and a final decision on the naming of the site will be made in the near future. It was confirmed that the Parish Council had been successful in bidding for a capital grant from West Lancashire Borough Council.

056/20

WORKPLAN

a) To receive an update on support being provided to vulnerable residents in the village during the Corona virus crisis

Six newsletters have been published and circulated to homes in the Parish over the past few months. The Parish Council is very grateful to the people who have volunteered to support residents in the village during the Corona virus crisis in tasks such as prescription delivery, food shopping and phone calls. The Newburgh Corona Virus Support Group is being co-ordinated by members of the Parish Council in partnership with representatives from the Douglas Valley Lions, Newburgh Women's Institute, Christ Church Newburgh, Newburgh Fair Association and the Over 60's Club. The newsletters are currently being printed by the Parish Council and delivered to every home in the Parish to try to ensure that every resident is able to access the information. The newsletters are also being publicised on the Parish Council website.

057/20

FINANCE

a) To agree Accounts for Payment for June 2020, Schedule attached

The Accounts Schedule for June 2020 was approved for payment in accordance with the current delegated decisions in process. Payments will be made electronically wherever possible.

b) To consider a donation to Apple Cast in respect of work carried out in Bluebell Wood (S137 expenditure)

It was agreed to donate £100 to Apple Cast in respect of the excellent work carried out by the organisation to repair a section of fencing in Bluebell Wood. The Parish Council also passed on its thanks to the organisation for other works carried out in the village in recent months including tidying up the church graveyard and supporting residents during the Corona virus pandemic by supplying a range of items at cost price and arranging free delivery.

058/20

TO NOTE THE DATE AND TIME OF NEXT MEETING

The date of the next scheduled Parish Council meeting is 22 July. Due to the impact of the Corona virus it is uncertain whether a public meeting will be possible on this date. It is the intention of the Parish Council to still publish an agenda at the normal time and ask residents to contact the Clerk should they wish for their views on any issues to be considered should a public meeting not be possible

Schedule of Accounts for Payment – June 2020

Ref No	Payee	Amount
n/a	NEST Pension Scheme	£ 46.01* Direct Debit
250620	Mrs S Jones – June salary and expenses	£ 653.19
250620	KC Computers NW Ltd – printer cartridges	£ 84.99
250620	Working Woodlands – Bluebell Wood tree maintenance	£ 1,230.00
250620	Mr J Horrobin – play area maintenance	£ 21.00
250620	Mr A Beswick – weed killer	<u>£ 23.94</u>
		£ 2,059.13
Plus		
250620	Apple Cast Ltd– donation as per 057/20 item b	<u>£ 100.00</u> *S137 exp
	TOTAL	<u>£ 2,159.13</u>