

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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16 July 2020

Dear Councillor

As you are aware, in accordance with the Corona Virus Act 2020, public face to face meetings are currently cancelled until further notice. However, an agenda of current issues is attached for your consideration. Any comments/views about the agenda items should be notified to me by Wednesday 22 July.

Yours sincerely



Sandra Jones
Clerk of the Council

Members of the public are invited to contact the Clerk with views on any agenda items or other village issues before Tuesday 21 July 2020.

AGENDA

1. Councillors to declare an interest in subjects for discussion
2. Issues raised by members of the public
3. Planning:
 - a) Applications to be considered:

2020/0515/NMA - Non-material amendment to planning permission 2016/1151/FUL - Relocate disabled parking bays at Eden Tea Rooms and Galleries, Course Lane, Newburgh - WITHDRAWN

2020/0546/FUL - Variation of Condition No 2 imposed on planning permission 2016/1151/FUL to substitute approved plan 04 for plan reference 1499-005 to incorporate an outdoor seating area and a pergola at Eden Tea Rooms and Galleries, Course Lane, Newburgh – WITHDRAWN

2020/0439/FUL - Variation of condition no. 7 imposed on planning permission 2016/1151/FUL to allow the premises to operate later opening hours and in order to cater for functions at weekends to diversify the business. To extend operating hours to 08:00 - 23:00 (01:00 on Friday and Saturday for pre-booked functions) at Eden Tearoom and Galleries, Course Lane, Newburgh, Wigan, Lancashire, WN8 7UB

b) To consider the proposal from a resident regarding how the Parish Council publicises village planning applications

4. To receive an update on Bluebell Wood and field following the recent transfer and agree any actions required
5. To consider the following work plan items:
 - a) To agree a timescale to review the content of the Parish Council website and agree any actions
6. To consider recommendations from the Employment Working Group in relation to the Clerk's appraisal and agree any actions
7. Finance
 - a) To approve Accounts for Payment for July 2020, Schedule attached
 - b) To approve the Certificate of Exemption AGAR 2019/20 Part 2 following the internal audit of the Parish Council accounts
 - c) To note the Budget/Expenditure Statement as at 30 June 2020
 - d) To note the Bank Reconciliation Statement as at 30 June 2020

Enclosures:

- 7a. Schedule of Accounts for Payment – July 2020
- 7c Budget Expenditure Statement as at 30 June 2020
- 7d Bank Reconciliation Statement as at 30 June 2020

Schedule of Accounts for Payment – July 2020

1&1 - website charges	£	34.79*	Direct Debit
1&1 - website charges	£	5.99*	Direct Debit
1&1 – website credits	£	(28.80)*	Credit
NEST Pension Scheme	£	46.01*	Direct Debit
ICO – annual registration fee	£	35.00*	Direct Debit
Mrs S Jones – July salary and expenses	£	647.34	
Mr J Horrobin – play area and footpath maintenance	£	151.00	
Yates Playgrounds – SPID costs Apr 20 – Jun 20 (inc)	£	<u>499.20</u>	
TOTAL	£	<u>1,390.53</u>	

Newburgh Parish Council				
Budget/Expenditure Statement		2020/21		
Detail	Budget	June Expenditure	Underspend/ (Overspend)	
	£	£	£	
Clerk's Salary	7870	1888	5982	
Clerks Pension	580	147	433	
Clerk's Expenses	300	47	253	
General Admin	250	200	50	
Postage	100	0	100	
Members travel costs	20	0	20	
School Hire	150	0	150	
Training inc Quality Registration	200	0	200	
Audit	60	50	10	
Website Management	250	125	125	
Uncontested Election Costs	0	0	0	
	9780	2457	7323	
General Maint & Repair	850	0	850	
Bluebell Wood and field	2000	1455	545	
Play Area Maintenance	300	0	300	
Insurance	700	507	193	
Associations				
Local council Review	21	17	4	
LAPTAC Subscription	226	218	8	
Hon Sec Honorarium	17	13	4	
Society Local Council Clerks	140	0	140	
CPRE	40	0	40	
WL Heritage Association	5	0	5	
	449	248	201	
Activities				
Newsletter	250	0	250	
Maintenance of SPID	1664	0	1664	
Christmas Celebrations	800	0	800	
	2714	0	2714	
S137 Expenditure				
Best Kept Village Competition	30	0	30	
Civic Service	50	0	50	
Donations	200	100	100	
Maintenance of the Dell	75	0	75	
	355	100	180	
TOTAL	17148	4767	12381	
Concurrent Grant				
Village Cleaning & Maintenance	905	237	668	
	905	237	668	
LCC FOOTPATH DELEGATION SCHEME		0	0	
Reserves				
Bluebell Wood	4150	1320	2830	
General Reserve	6003	127	5876	

