

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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16 April 2020

Dear Councillor

As you are aware, in accordance with the Corona Virus Act 2020, public face to face meetings are currently cancelled until further notice. However, an agenda of current issues is attached for your consideration. Any comments/views about the agenda items should be notified to me by Wednesday 22 April.

Yours sincerely



Sandra Jones
Clerk of the Council

Members of the public are invited to contact the Clerk with views on any agenda items or other village issues before Tuesday 21 April 2020.

AGENDA

1. Issues raised by members of the public
2. Planning:
 - a) Applications to be considered:
2020/00214/FUL- Proposed new 1.5 storey dwelling and detached garage. Alterations and extensions to existing dwelling and associated external works at Newlyn, Course Lane. Please note that this application has been referred to the West Lancashire Borough Council Planning Committee.
3. To receive an update regarding the Bluebell Wood and field transfer from the Appleton family and agree any actions required
4. To consider the following work plan items:
 - a) To receive an update on support being provided to vulnerable residents in the village during the Corona virus crisis.
5. Finance
 - a) To approve Accounts for Payment for April 2020, Schedule attached
 - b) To note income received for February and March 2020
 - c) To note Budget/Expenditure Statement year ended 31 March 2020
 - d) To note the bank reconciliation statement for March 2020
6. To note date and time of next scheduled Parish Council meeting

Enclosures:

- 5a. Schedule of Accounts for Payment – April 2020
- 5b. Income Received January 2020-March 2020
- 5c. Budget/Expenditure Statement year ended 31 March 2020
- 5d. Bank Reconciliation Statement for March 2020

Schedule of Accounts for Payment – April 2020

1&1 - website charges	£	5.99	*Direct Debit
NEST Pension Scheme	£	50.28	* Direct Debit
AMK Signs – signs for wood and field	£	90.00	* retrospective
Mr J Horrobin – play area maintenance	£	21.00	* retrospective
Mrs S Jones – April salary and expenses	£	801.76	
KC Computers – printer ink	£	84.99	
RM Services – grounds maintenance	£	240.00	*see below
Lancashire Association of Local Councils – annual membership	£	<u>247.52</u>	
TOTAL	£	<u>1,541.54</u>	

TOTAL

- RM Services total includes 2 invoices totalling £120 from previous year. Chg no 1969 refers. Chq no 1969 was never cashed and is now out of date.

Income Received January 2020 – March 2020

3/1/20	Yorkshire Bank payment re complaint	£	200.00
12/3/20	HMRC re VAT return	£	<u>568.75</u>
TOTAL		£	<u>768.75</u>

Newburgh Parish Council				
Budget/Expenditure Statement		2019/20		
Detail	Budget	March Expenditure	Underspend/ (Overspend)	
	£	£	£	
Clerk's Salary	7230	7685	-455	
Clerk's Expenses	300	269	31	
General Admin	250	863	-613	
Postage	100	97	3	
Members travel costs	20	0	20	
School Hire	150	125	25	
Training inc Quality Registration	200	90	110	
Audit	60	50	10	
Website Management	250	214	36	
Uncontested Election Costs	0	0	0	
	8560	9393	-833	
General Maint & Repair	1296	255	1041	
Play Area Maintenance	300	21	279	
Insurance	510	499	11	
Associations				
Local council Review	21	17	4	
LAPTAC Subscription	200	222	-22	
Hon Sec Honorarium	17	13	4	
Society Local Council Clerks	130	126	4	
CPRE	40	36	4	
WL Heritage Association	5	5	0	
	413	419	-6	
Activities				
Newsletter	250	175	75	
Maintenance of SPID	1664	1664	0	
Christmas Celebrations	800	460	340	
	2714	2299	415	
S137 Expenditure				
Best Kept Village Competition	30	0	30	
Civic Service	50	40	10	
Donations	200	249	-49	
Maintenance of the Dell	75	75	0	
	355	364	-9	
TOTAL	14148	13250	898	
Concurrent Grant				
Village Cleaning & Maintenance	905	907	-2	
	905	907	-2	
LCC FOOTPATH DELEGATION SCHEME	250	215	35	
Reserves				
General Reserve	8353	1325	7028	
IT Reserve	100	100	0	

Newburgh Parish Council

Bank Reconciliation Statement
Month ending 31 March 2020

Bank Statement Balances

			£	£	
	Club & Societies Account	31/03/2020		14,741.33	
	Savings Account	31/03/2020		-	
				14,741.33	
	Less unrepresented chqs			141.00	see below
				14,600.33	

Cash Book

	Bfwd Balance	2019		13,264.84	
	Receipts	to	31/03/2020	17,722.49	
				<u>30,987.33</u>	
Less	Payments	to	31/03/2020	16,387.00	
	Balance			<u>14,600.33</u>	

Unpresented Chqs

1969		120.00
30420		21.00

141.00

Prepared by: Sandra Jones
Clerk to the Council /RFO

Date: 03-Apr-20