

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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19 March 2020

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held in Newburgh School, Back Lane, Newburgh on Wednesday 25 March 2020 commencing at 7.30pm.

Yours sincerely



Sandra Jones
Clerk of the Council

AGENDA

1. To receive apologies for absence
2. Councillors to declare an interest in subjects for discussion
3. To approve minutes of the Parish Council Meeting held on 26 February 2020
4. Issues raised by members of the public
5. Planning:
 - a) Applications to be considered:
2020/0089/LDC - Certificate of Lawfulness - Use of caravan unit for storage of equestrian equipment, saddles, blankets etc. ancillary to the equestrian centre at Rigby's Farm, Back Lane, Newburgh,
6. To receive an update regarding the offer from the Appleton family to gift Bluebell Wood and the adjoining field to the village and agree any actions required
7. To consider the following work plan items:
 - a) To consider extending the delegation of Council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus. Such delegation will enable the Council to fulfil its responsibilities to residents.
 - b) To receive an update regarding recent flooding problems in the village and agree any actions
 - c) To receive an update regarding from the Road Investigation Working Group and agree any actions
 - d) To receive an update on the village clean and maintenance plan and agree any actions
 - e) To consider a request from Newburgh Christ Church to take part in the Flower Festival (S137 expenditure)
8. To review the Parish Council financial procedures, standing orders, asset register, training policy, risk assessment registers (including Bluebell Wood) and decide on any amendments as required
9. To agree arrangements for the annual meeting with the West Lancashire Borough Council Clean and Green service
10. To consider attendance at the West Lancashire Borough Council V E Day Parade in Ormskirk on 10 May and agree any other actions
11. Finance
 - a) To approve Accounts for Payment for March 2020, Schedule attached
12. To note Clerks report (information only)
13. To note date and time of next meeting

Enclosures:

3. Minutes of Parish Council meeting on 26 February 2020
7. Work plan for 2020
- 11a. Schedule of Accounts for Payment – March 2020
12. Clerks report

Schedule of Accounts for Payment – March 2020

1&1 - website charges	£	5.99	*Direct Debit
NEST Pension Scheme	£	50.28*	Direct Debit
Stop Parbold Landfill - donation	£	100.00	*retrospective
Mrs S Jones – March salary and expenses	£	728.75	
Flexipress – March newsletter	£	35.00	
Newburgh Fair – donation and Parish Champion grant	£	400.00	(S137 exp)
Yates Playgrounds – SPID costs Jan 20 – Mar 20 (inc)	£	499.20	
SLCC Enterprises Ltd – accessible documents webinar fee	£	36.00	
Newburgh Fair – contribution towards traffic management costs	£	<u>355.00</u>	(S137 exp)
TOTAL	£	<u>2,210.22</u>	