

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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15 January 2020

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held in Newburgh School, Back Lane, Newburgh on Wednesday 22 January 2020 commencing at 7.30pm.

Yours sincerely



Sandra Jones
Clerk of the Council

AGENDA

1. To receive apologies for absence
2. Councillors to declare an interest in subjects for discussion
3. To approve minutes of the Parish Council Meeting held on 11 December 2019
4. Issues raised by members of the public
5. Planning:
 - a) Applications to be considered:
2019/1208/FUL – Two dormers to the front of the property at 48 Cobbs Brow Lane
 - b) To receive an update regarding the West Lancashire Borough Council Local Plan Review and agree any necessary actions
 - c) LCC/2019/0028 - County Matter - Proposed land restoration and regrading works using inert material, associated highway works including construction of a temporary public car park at former Parbold Quarry on Parbold Hill. An amendment has recently been submitted for this planning application and Councillors are asked to consider whether to make another response.
6. To receive an update regarding the offer from the Appleton family to gift Bluebell Wood and the adjoining field to the village and agree any actions required
7. To consider the following work plan items:
 - a) To consider a response to recent flooding problems in the village and agree any actions
 - b) To receive an update regarding from the Road Investigation Working Group and agree any actions
 - c) To receive an update on the village clean and maintenance plan and agree any actions
 - d) To receive an update on the village footpaths including the issue of a lack of footpath along Cobbs Brow Lane to Applecast and agree any necessary actions
 - e) To consider the current process of maintaining the speed device and agree any required actions
8. To consider attendance at the Parish and Town Council Conference at Howick House, Penwortham on Saturday 8 February 2020
9. To receive an update on the new business proposed on the Strawberry Farm site and to consider any actions to welcome the new enterprise to the village
10. Finance
 - a) To approve Accounts for Payment for January 2020, Schedule attached
 - b) To consider whether to submit a grant application to the West Lancashire Borough Council Capital Scheme 2020-2021 and agree any actions
 - c) To consider recommendations from Finance Committee and set Precept and budget for 2020/2021
 - d) To note income received from October 2019 – December 2019
 - e) To note Bank Reconciliation statement for December 2019
 - f) To note Budget/Expenditure Statement year to December 2019
11. To note Clerks report (information only)
12. To note date and time of next meeting

Enclosures:

- 3. Minutes of Parish Council meeting on 11 December 2019
- 7. Work plan for 2020
- 10a. Schedule of Accounts for Payment – January 2020
- 10d. Income Received October – December 2019
- 10e. Bank Reconciliation Statement December 2019
- 10f. Budget/Expenditure Statement year to December 2019
- 11. Clerks report

Schedule of Accounts for Payment – January 2020

1&1 - website charges	£	5.99	*Direct Debit
Mr J Horrobin – maintenance of hedge	£	110.00	*retrospective
Mrs S Jones – January salary and expenses	£	709.65	
P and R Electrical Contractors – decoration of Christmas tree	£	360.00	
Newburgh Christ Church – maintenance of the Dell	£	75.00*	S137 Expenditure
Newburgh School – Village Carols expenses	£	59.59	
Yates Playgrounds – SPID device costs Oct – Dec 2019	£	499.20	
Lancashire County Council – school hire Dec	£	<u>9.00</u>	
TOTAL	£	1,828.43	
Less			
Chq 2053 – Grove Activity Scheme – donation made Aug 2019	(£)	<u>50.00</u>	
Payment no longer required due to scheme closing in March 2020			
TOTAL	£	<u>1,778.43</u>	
Plus			
Lancashire County Council – school hire July, Aug, Sep, Oct	£	38.25	*
Replacement for cheque no 0002 due to cheque going astray			

Income Received – October 2019 – December 2019

1/10/19	Bank Interest	£	3.01
4/10/19	WLBC Concurrent Grant part 2	£	452.50
1/11/19	Bank Interest	£	3.48
18/11/19	Bank Interest	£	1.26
26/11/19	LCC Parish Champion Grant Newburgh Fair	£	300.00
3/12/19	Cash Back payment from Bank	£	<u>1,325.00</u>
TOTAL		£	<u>2,085.25</u>

Newburgh Parish Council				
Budget/Expenditure Statement		2019/20		
Detail	Budget £	Dec Expenditure £	Underspend/ (Overspend) £	
Clerk's Salary	7230	5649	1581	
Clerk's Expenses	300	212	88	
General Admin	250	841	-591	
Postage	100	97	3	
Members travel costs	20	0	20	
School Hire	150	94	56	
Training inc Quality Registration	200	60	140	
Audit	60	50	10	
Website Management	250	199	51	
Uncontested Election Costs	0	0	0	
	8560	7202	1358	
General Maint & Repair	1296	180	1116	
Play Area Maintenance	300	0	300	
Insurance	510	499	11	
Associations				
Local council Review	21	17	4	
LAPTAC Subscription	200	222	-22	
Hon Sec Honorarium	17	13	4	
Society Local Council Clerks	130	0	130	
CPRE	40	36	4	
WL Heritage Association	5	5	0	
	413	293	120	
Activities				
Newsletter	250	140	110	
Maintenance of SPID	1664	832	832	
Christmas Celebrations	800	100	700	
	2714	1072	1642	
S137 Expenditure				
Best Kept Village Competition	30	0	30	
Civic Service	50	40	10	
Donations	200	99	101	
Maintenance of the Dell	75	0	75	
	355	139	141	
TOTAL	14148	9385	4763	
Concurrent Grant				
Village Cleaning & Maintenance	905	442	463	
	905	442	463	
LCC FOOTPATH DELEGATION SCHEME	250	215	35	
Reserves				
General Reserve	8353	842	7511	
IT Reserve	100	100	0	

