

**NEWBURGH PARISH COUNCIL**  
**Sandra Jones, Clerk to the Council**  
**10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY**  
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20 November 2019

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held in Newburgh School, Back Lane, Newburgh on Wednesday 27 November 2019 commencing at 7.30pm.

Yours sincerely



Sandra Jones  
Clerk of the Council

### AGENDA

1. To receive apologies for absence
2. Councillors to declare an interest in subjects for discussion
3. To approve minutes of the Parish Council Meeting held on 30 October 2019
4. Issues raised by members of the public
5. Planning:
  - a) Applications to be considered:  
No applications to be considered at this meeting
  - b) To receive an update regarding the West Lancashire Borough Council Local Plan Review and agree any necessary actions
6. To receive an update regarding the offer from the Appleton family to gift Bluebell Wood and the adjoining field to the village and agree any actions required
7. To consider the following work plan items:
  - a) To agree terms of reference for the Flooding Working Group, receive an update regarding flooding problems in the village and agree any resulting actions
  - b) To receive an update from the Work Plan Priming Group and agree any actions required regarding the Parish work plan for 2020
  - c) To receive an update from the Road Investigation Working Group and agree any necessary actions
  - d) To receive an update on the village clean and maintenance plan and agree any actions
  - e) To review Christmas 2019 arrangements and agree any actions
8. To agree arrangements for the distribution of December newsletters and flyers
9. To consider the latest report from the West Lancashire Borough Council Independent Parish Remuneration Panel regarding Parish Councillor expenses and agree any actions
10. To consider and agree any actions Newburgh Parish Council may take in relation to environmental issues such as climate change
11. Finance
  - a) To approve Accounts for Payment for November 2019, Schedule attached
  - b) To receive an update on the results of the Internal Check of the Parish Council accounts and agree any actions as appropriate
  - c) To receive an update regarding the Parish Council bank account and agree any necessary actions
12. To note Clerks report (information only)
13. To note date and time of next meeting

**Enclosures:**

3. Minutes of Parish Council meeting on 30 October 2019
7. Work plan for 2019
- 11a. Schedule of Accounts for Payment – November 2019
12. Clerks report

## Schedule of Accounts for Payment – November 2019

1&1 - website charges	£	5.99	*Direct Debit
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Mr J Horrobin – play area maintenance	£	20.00	*retrospective
Mrs S Jones – November salary and expenses	£	751.48	
Lancashire County Council – school hire July, August, Sep & Oct	£	<u>38.25</u>	
TOTAL	£	<u>902.05</u>	