

NEWBURGH PARISH COUNCIL
Sandra Jones, Clerk to the Council
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22 October 2019

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held in Newburgh School, Back Lane, Newburgh on Wednesday 30 October 2019 commencing at 7.30pm.

Yours sincerely



Sandra Jones
Clerk of the Council

AGENDA

1. To receive apologies for absence
2. Councillors to declare an interest in subjects for discussion
3. To approve minutes of the Parish Council Meeting held on 25 September 2019
4. Issues raised by members of the public
5. Planning:
 - a) Applications to be considered:
2019/0935/FUL- Demolition of existing dwelling, erection of 3 No. detached dwellings and associated external works at Newlyn, Course Lane, Newburgh,
 - b) To receive an update regarding the West Lancashire Borough Council Local Plan Review and agree any necessary actions
6. To receive an update regarding the offer from the Appleton family to gift Bluebell Wood and the adjoining field to the village and agree any actions required
7. To consider the following work plan items:
 - a) To consider a response to recent flooding problems in the village and agree any actions
 - b) To receive an update from the Work Plan Priming Group and agree any actions required regarding the Parish work plan for 2020
 - c) To receive an update regarding from the Road Investigation Working Group and agree any actions
 - d) To receive an update on the village clean and maintenance plan and agree any actions
 - e) To receive an update on the village footpaths and agree any necessary actions
 - f) To review Christmas 2019 arrangements and agree any actions
8. To consider request from West Lancashire Borough Council to nominate a Parish Councillor to serve on the Standards Committee for a three year period
9. To decide on any necessary arrangements for Remembrance Sunday on 10 November 2019 and agree donation to the RBL Poppy Appeal for wreath (£137 expenditure)
10. To agree proposed dates for Parish Council meetings/events in 2019 and agree any necessary actions including whether to allow the Scouts to use the School Hall during winter months
11. To consider whether to respond to West Lancashire Borough Council consultation regarding how the Community Infrastructure Levy (CIL) monies are spent
12. To consider a response to the decision by Barclays Bank regarding the discontinuation of its cash withdrawal service from Post Office branches
13. Finance
 - a) To approve Accounts for Payment for October 2019, Schedule attached
 - b) To note income received from July 2019 – September 2019
 - c) To note Bank Reconciliation statement for September 2019
 - d) To note Budget/Expenditure Statement year to September 2019
 - e) To consider applying to the Lancashire County Council Parish Champion for a grant and agree any actions
 - f) To receive an update regarding the Parish Council bank account and agree any necessary actions
14. To note Clerks report (information only)
15. To note date and time of next meeting

Enclosures:

- 3. Minutes of Parish Council meeting on 25 September 2019
- 7. Work plan for 2019
- 13a. Schedule of Accounts for Payment – October 2019
- 13b. Income received from July 2019 – September 2019
- 13c. Bank Reconciliation statement for September 2019
- 13d. Budget/Expenditure Statement year to September 2019
- 14. Clerks report

Schedule of Accounts for Payment – October 2019

1&1 - website charges	£ 5.99 *Direct Debit
Mr J Horrobin – play area maintenance	£ 70.00 *retrospective
Mrs S Jones – October salary and expenses	£ 832.33
Yates Playgrounds – SPID charges July – Sep 2019 (inc)	£ 499.20
CPRE – annual membership	<u>£ 36.00</u>
TOTAL	<u>£ 1,443.52</u>

Plus donation to Royal British Legion for wreath – item 9

Income Received July - September 2019

1/7/19	Bank Interest	£ 2.88
1/8/19	Bank Interest	£ 2.92
2/9/19	Bank Interest	£ 2.84
11/9/19	West Lancashire Borough Council 2 nd Precept Payment	£ 6,364.00
17/9/19	Lancashire County Council Rights of Way Scheme	<u>£ 250.00</u>
TOTAL		<u>£ 6,622.64</u>

Newburgh Parish Council				
Budget/Expenditure Statement		2019/20		
Detail	Budget	Sep	Underspend/	
	£	Expenditure	(Overspend)	
		£	£	£
Clerk's Salary	7230	3677	3553	
Clerk's Expenses	300	146	154	
General Admin	250	835	-585	
Postage	100	6	94	
Members travel costs	20	0	20	
School Hire	150	47	103	
Training inc Quality Registration	200	60	140	
Audit	60	50	10	
Website Management	250	112	138	
Uncontested Election Costs	0	0	0	
	8560	4933	3627	
General Maint & Repair	1296	0	1296	
Play Area Maintenance	300	0	300	
Insurance	510	499	11	
Associations				
Local council Review	21	17	4	
LAPTAC Subscription	200	222	-22	
Hon Sec Honorarium	17	13	4	
Society Local Council Clerks	130	0	130	
CPRE	40	0	40	
WL Heritage Association	5	5	0	
	413	257	156	
Activities				
Newsletter	250	70	180	
Maintenance of SPID	1664	416	1248	
Christmas Celebrations	800	0	800	
	2714	486	2228	
S137 Expenditure				
Best Kept Village Competition	30	0	30	
Civic Service	50	40	10	
Donations	200	74	126	
Maintenance of the Dell	75	0	75	
	355	114	166	
TOTAL	14148	6289	7859	
Concurrent Grant				
Village Cleaning & Maintenance	905	402	503	
	905	402	503	
LCC FOOTPATH DELEGATION SCHEME	250	145	105	
Reserves				
General Reserve	8353	659	7694	
IT Reserve	100	100	0	

<u>Newburgh Parish Council</u>								
<u>Bank Reconciliation Statement</u>								
<u>Month ending 30 September 2019</u>								
						£	£	
<u>Bank Statement Balances</u>								
	Gold Deposit Account		30/09/2019				20,836.28	
	Current Account		30/09/2019				500.83	
							21,337.11	
	Less unrepresented chqs						995.94	see below
							20,341.17	
<u>Cash Book</u>								
	Bfwd Balance	2019				13,264.84		
	Receipts	to	30/09/2019			14,868.49		
						28,133.33		
Less	Payments	to	30/09/2019			7,792.16		
	Balance						20,341.17	
<u>Unrepresented Chqs</u>								
	1969						120.00	
	2053						50.00	
	2059						752.44	
	2060						13.50	
	2061						35.00	
	2062						5.00	
	2063						20.00	
							995.94	
Prepared by: Sandra Jones				Date:	01-Oct-19			
Clerk to the Council /RFO								

