

**NEWBURGH PARISH COUNCIL**  
**Sandra Jones, Clerk to the Council**  
**10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY**  
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25 July 2019

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held in Newburgh School, Back Lane, Newburgh on Wednesday 31 July 2019 commencing at 7.30pm.

Yours sincerely



Sandra Jones  
Clerk of the Council

## AGENDA

1. To receive apologies for absence
2. Councillors to declare an interest in subjects for discussion
3. To approve minutes of the Parish Council Meeting held on 26 June 2019
4. Issues raised by members of the public
5. Planning:
  - a) Applications to be considered:
    - 2019/0620/FUL – Rear dormer extension to roof for en-suite bathroom at Boisdale, Tabby's Nook, Newburgh, Wigan, Lancashire, WN8 7LN
    - 2019/0671/COU - Change of use from privately owned field and wood to field and wood owned by Newburgh Parish Council for use as a recreation area for the residents of Newburgh at Land to the East Of King Georges Field, Cobbs Brow Lane, Newburgh, Lancashire,
    - 2019/0698/FUL - First floor plan amendment to planning permission 2019/0440/FUL at 9 Woodrow Drive, Newburgh, Wigan, Lancashire, WN8 7LB
  - Planning Appeal – 2018/1356/FUL - Variation of Condition No. 2 of planning permission on 2018/0728/FUL to accommodate the inclusion of dormers to each dwelling at Hughes Mushroom Farm, Course Lane, Newburgh. An appeal has been lodged in connection with the above planning application decision and any further comments need to be made to the Planning Inspectorate, Bristol - Ref APP/P2365/W/19/3226109 on Planning Inspectorate website
- LCC/2019/0028 - County Matter - Proposed land restoration and regrading works using inert material, associated highway works including construction of a temporary public car park at former Parbold Quarry on Parbold Hill.
- b) To receive an update regarding the West Lancashire Borough Council Local Plan Review and agree any necessary actions
6. To receive an update regarding the offer from the Appleton family to gift Bluebell Wood and the adjoining field to the village and agree any actions required
7. To consider the following work plan items:
  - a) To receive an update regarding from the Road Investigation Working Group and agree any actions
  - b) To receive an update on the village clean and maintenance plan and agree any actions
  - c) To receive a report from the Newburgh Fair Committee regarding Fair Week in June and agree any actions
8. To consider arrangements for the September Newburgh News edition and agree any actions
9. To receive an update on CAST NW scheme to hold sessions for older people and agree any actions
10. To consider invitation to attend the Civic Sunday Service on Sunday 15 September at Ormskirk Parish Church
11. To consider recommendations from the Employment Working Group in relation to the Clerk's appraisal and agree any actions
12. Finance
  - a) To approve Accounts for Payment for July 2019, Schedule attached
  - b) To note Income Received April 2019 – June 2019
  - c) To note Budget/Expenditure Statement year to date 30 June 2019
  - d) To note Bank Reconciliation Statement for year to date 30 June 2019
  - e) To receive an update regarding the Parish Council bank account and agree any necessary actions
  - f) To consider a request for a donation from Grove Activity Programme towards the cost of Summer activities
13. To note Clerks report (information only)
14. To note date and time of next meeting

Enclosures:

- 3. Minutes of Parish Council meeting on 26 June 2019
- 7. Work plan for 2019
- 12a. Schedule of Accounts for Payment – July 2019
- 12b Income Received April 2019 – June 2019
- 12c Budget/Expenditure Statement year to date 30 June 2019
- 12d Bank Reconciliation Statement for year to date 30 June 2019
- 13. Clerks report

**Schedule of Accounts for Payment – July 2019**

1&1 - website charges	£	5.99	*Direct Debit
Flexipress – Annual Reports	£	35.00	*retrospective
Cook & Talbot Solicitors – fees for Bluebell Wood transfer	£	400.00	*retrospective
West Lancashire Borough Council – planning application fee	£	231.00	*retrospective
Mrs S Jones – July salary and expenses	£	617.38	
Yates Playgrounds – SPID charges Apr – Jun 19	£	499.20	
Mr Horrobin – footpath maintenance	£	<u>75.00</u>	
TOTAL	£	<u>1,863.57</u>	

**Income Received April 2019 – June 2019**

1/4/2019	Interest	£	2.44
5/4/2019	1 <sup>st</sup> part of WLBC Precept	£	7,784.00
18/4/2019	1 <sup>st</sup> part of WLBC Concurrent Grant	£	452.50
2/5/2019	Interest	£	3.27
1/6/2019	Interest	£	<u>3.64</u>
	Total	£	<u>8,245.85</u>

<b>Newburgh Parish Council</b>				
<b>Budget/Expenditure Statement</b>		<b>2019/20</b>		
<b>Detail</b>	<b>Budget £</b>	<b>June Expenditure £</b>	<b>Underspend/ (Overspend) £</b>	
Clerk's Salary	7230	1772	5458	
Clerk's Expenses	300	86	215	
General Admin	250	195	55	
Postage	100	6	94	
Members travel costs	20	0	20	
School Hire	150	22	128	
Training inc Quality Registration	200	0	200	
Audit	60	50	10	
Website Management	250	97	153	
Uncontested Election Costs	0	0	0	
	<b>8560</b>	<b>2227</b>	<b>6333</b>	
General Maint & Repair	1296	0	1296	
Play Area Maintenance	300	0	300	
Insurance	510	499	11	
Associations				
Local council Review	21	17	4	
LAPTAC Subscription	200	222	-22	
Hon Sec Honorarium	17	13	4	
Society Local Council Clerks	130	0	130	
CPRE	40	0	40	
WL Heritage Association	5	0	5	
	<b>413</b>	<b>252</b>	<b>161</b>	
Activities				
Newsletter	250	0	250	
Maintenance of SPID	1664	0	1664	
Christmas Celebrations	800	0	800	
	<b>2714</b>	<b>0</b>	<b>2714</b>	
S137 Expenditure				
Best Kept Village Competition	30	0	30	
Civic Service	50	40	10	
Donations	200	24	176	
Maintenance of the Dell	75	0	75	
	<b>355</b>	<b>64</b>	<b>216</b>	
<b>TOTAL</b>	<b>14148</b>	<b>3042</b>	<b>11106</b>	
<b>Concurrent Grant</b>				
Village Cleaning & Maintenance	905	220	685	
	<b>905</b>	<b>220</b>	<b>685</b>	
<b>LCC FOOTPATH DELEGATION SCHEME</b>	<b>250</b>	<b>0</b>	<b>250</b>	
<b>Reserves</b>				
General Reserve	<b>8353</b>	24	8329	
IT Reserve	<b>100</b>	100	0	

<b><u>Newburgh Parish Council</u></b>								
<b><u>Bank Reconciliation Statement</u></b>								
<b><u>Month ending 30 June 2019</u></b>								
					£	£		
<b><u>Bank Statement Balances</u></b>								
	Gold Deposit Account	30/06/2019				18,100.64		
	Current Account	30/06/2019				500.84		
						<b>18,601.48</b>		
	Less unrepresented chqs					580.88		see below
						<b>18,020.60</b>		
<b><u>Cash Book</u></b>								
	Bfwd Balance	2019			13,264.84			
	Receipts	to	30/06/2019		8,245.85			
					21,510.69			
Less	Payments	to	30/06/2019		3,490.09			
	Balance					<b>18,020.60</b>		
<b><u>Unrepresented Chqs</u></b>								
	1969					120.00		
	2036					10.63		
	2039					20.00		
	2041					11.25		
	2042					40.00		
	2043					110.00		
	2044					234.00		
	2045					35.00		
						<b>580.88</b>		
Prepared by: Sandra Jones				Date:	09-Jul-19			
Clerk to the Council /RFO								