

**NEWBURGH PARISH COUNCIL**  
**Sandra Jones, Clerk to the Council**  
**10 Priory Close, Burscough, Ormskirk, Lancashire, L40 7UY**  
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15 May 2019

Dear Councillor

You are hereby summoned to attend the Parish Council Meeting which will be held in the School, Back Lane, Newburgh on Wednesday 22 May 2019, commencing at approximately 7.15 pm or later, following the Annual Parish Meeting.

Yours sincerely



Sandra Jones  
Clerk of the Council

**AGENDA**

1. Election of Chairman 2019/20 and signing of Declaration of Acceptance of Office
2. To receive Apologies
3. Election of Vice Chairman 2019/20
4. Councillors to declare an interest in subjects for discussion
5. Approve minutes of the Council Meeting held on 24 April 2019
6. To agree representatives for the various Groups/Committees and review current terms of reference as required
  - Finance Committee (4)
  - Planning Working Group (3)
  - Employment Working Group (3)
  - Footpath Working Group (3)
  - Village asset maintenance/village appearance Working Group (4)
  - Village Carols liaison (2)
  - Play Area Committee (2)
  - West Lancashire Area Committee (LALC) (2)
  - PACT (not currently active) and police liaison (1)
  - Supporting Needs Working Group (4)
  - Communications Working Group (3)
  - Local Plan Consultation working Group (4)
  - Roads Investigation Working Group (3)
  - Bluebell Wood Working Group (5)
7. Adjourn meeting for Issues raised by members of the public
8. Planning
  - a) Applications to be considered:
    - 2019/0440/FUL: Demolition of garage and erection of part single, part double storey extension to the side of existing dwelling house at 9 Woodrow Drive, Newburgh
    - b) To review the West Lancashire Borough Council Local Plan process and timetable and agree any action
  9. To receive an update regarding the offer from the Appleton family to gift Bluebell Wood and the adjoining field to the village and agree any actions required
  10. To receive feedback from the annual meeting held on 8 May with West Lancashire Borough Council Clean and Green Service and agree any actions
  11. To consider the following work plan items:
    - a) To receive an update from the Road Investigation Working Group and agree any actions
    - b) To receive an update on the village clean and maintenance plan and agree any actions
    - c) To receive an update on village footpaths including Parbold to Newburgh canal footpath improvement project
    - e) To consider arrangements in time for Newburgh Fair including grass/hedge cutting and agree any actions
12. Finance
  - a) Approve Accounts for Payment, Schedule attached
  - b) To receive an update regarding the options for moving the Parish Council bank account and agree any necessary actions
13. To note Clerks report (information only)
14. To note date and time of next meeting

Enclosures:  
5 Minutes of 24 April 2019 meeting  
12a Schedule of Accounts for Payment  
13 Clerks report

**Schedule of Accounts for Payment May 2019 –**

1&1 IONOS – website charges	£ 86.33 * Direct Debit
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Mr J Horrobin – play area maintenance	£ 20.00* retrospective
Mrs S Jones - May salary and expenses	£ 624.63
Lancashire County Council – school hire March	£ 10.63
Mrs M Turner – Spring Festival expenses	£ 24.05
Zurich Municipal – insurance fee	<u>£ 499.31</u>
TOTAL	<u>£1,282.93</u>